

District Leadership Team (DLT) Agenda / Minutes
Ohio Improvement Process
Ohio's 5-Step Process

DLT Meeting Dates:

September 11, 2017; October 30, 2017; November 27, 2017; December 18, 2017;
January 8, 2018; February 12, 2018; March 12, 2018; April 23, 2018; May 21, 2018

Team Members Present: DLT Membership				
Rob Kearns -Harding Principal	Deborah Difrancesco - REC Principal	Jennifer Walker - Wilson Principal	Krish Mohip - CEO	
Ashley Carano (Buckner) - Harding Teacher	Stacey Snyder - REC Teacher	Diane Herdman - Wilson Teacher	Joe Meranto - Superintendent	
Leesa Boyer - Harding Teacher	Tod Morris - REC Co-Principal	Mike Saville - Choffin Principal	Ty Olverson - CAO	
Artemus Scissum - MLK Principal	Michelle Payich - Williamson Principal	Anina Karlovic - Choffin Principal	Lori Kopp - C of Student S.	
MLK Teacher: Leslie Kitchen	Dena Esmail-Williamson Teacher	Maurice Taylor - Choffin Principal	Linda Yosay - DC of Stud. S.	
Cathy Dorbish - McGuffey Principal	Kelly Weeks - Volney Principal	Teri Coward - AP Harding	Linda Hoey - DC of Parent Eng.	
David Berman - McGuffey AP	Allison English - Volney Teacher	Connie Coburn - DC Early Childhood	Cheryl McArthur - C of HR	
Katherine Buonavolonta - McGuffey Teacher	Monica Jones - YEC Principal	Melissa Puhalla - Pre- School	John LaPlante - C of Information	
Juanita Rogers - Kirkmere Principal	Zelda Hughes Howard - YEC Teacher	Kenya Sadler - DC Transformation	Tim Filipovich - C of Acc. and Aes.	
Cindy Johnson - Kirkmere Teacher	Madonna Barwick - Chaney Teacher	Jeanne Constantino - East Teacher	Tim Freeman - DC of Culture	
Bill Baun - Bunn Principal	Bob Klinar - Chaney Principal	Christine Sawicki - C of Teach/Learn	Amanda McGinnis- DC Instruction	
Patty Lyden - Bunn AP	Eboni Williams - Chaney 9th Principal	Michele McCaughtry - DC Trans.	Greg Kibler - DC of Data	
Kayla Klacik - Bunn Teacher	Sonya Gordon - East Principal	Shahenna Khan - DC Transformation	Anthony DeNiro - DC of Operations	
Christopher Haynes - Taft Principal	Roshay Huff - East 9th Principal	Matthew Heath - SSTR5	ODE - Tarik White	
Taft Teacher - Jennifer Felt	Jaclyn Kruljac - DC Instruction	Michelle DiMuzio - SSTR5	Denise Dick - Communications	

5:00 pm - Welcome - DLT Opening Procedures

Welcome	
<ul style="list-style-type: none"> ● Welcome – Introductions ● Role Assignments / Meeting Evaluation Discussion ● Ground Rules ● Agenda Review ● Meeting Content 	<p>Please review membership above and verify DLT members from your school.</p>

January 8, 2018

YCS DLT Meeting Roles

Facilitators: Amanda McGinnis / Tim Filipovich	Date/Time of Meeting: January 8., 2018 Location: East High School Library	Taskmaster:
Timekeeper:	Note Keeper:	Process Observer:

YCS DLT Meeting Norms

<ul style="list-style-type: none"> ● One Voice ● Manage Technology ● Be Engaged ● Agree to Disagree 	<ul style="list-style-type: none"> ● Use Tools (Parking Lot) ● Be Prepared ● Be on Time; Stay on Time; End on Time ● Challenge the idea not the person
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Roles and Responsibilities of DLT Members

<p>Maintain district-wide and community school-wide focus on high achievement for all students, including all subgroups.</p> <ul style="list-style-type: none"> ● Develop a single district or community school improvement plan that focuses on a few district or community school goals for instruction and achievement. ● Convey to schools and the community the district's or community school's mission for guiding the development of the focused plan. ● Ensure that schools have focused building plans that are aligned to the district's or community school's goals. ● Monitor the progress of the district or community school plan, performance, and indicators and make necessary adjustments that are based on data. ● Communicate to ensure coherence and continuity. ● Provide opportunities for meaningful input and feedback from internal and external stakeholders. ● Make decisions on financial and capital management aligned to district or community school goals and strategies. ● Evaluate the plan and process.

YCSD DLT Agenda Review

Monday, January 8, 2018 - 5:00 - 7:00 PM	➤DLT Minutes
<p>5:00-5:10 Agenda Review - Amanda and Tim</p> <ul style="list-style-type: none"> ➤ Questions or Additions ➤ Meeting Evaluation Discussion <ul style="list-style-type: none"> ○ December 18, 2017 DLT Meeting Evaluation Results Link: https://drive.google.com/open?id=1c-VDj2zG8FkxpW6YXst8vIQHik4Vfylz <p>5:10-6:00 Data Analysis</p> <ul style="list-style-type: none"> ➤ Climate and Culture: Attendance / Behavior : Attendance and Behavior ➤ GRR Rating Comparison Heat Map by Month for Focused, Purpose, Collaborative, and Exit Slip: https://drive.google.com/open?id=1zJ5EMePvd0NBvY2lJqTkS912pdc5mOTu ➤ Review each building's attendance, behavior and GRR data utilizing Here's What, So What, Now What Protocol. Reflect on what you have done and are planning on doing to improve in each data set category. ➤ Break up into 6 groups <ol style="list-style-type: none"> 1. East Side Elementary Principals (Williamson, Harding, MLK, Taft) 2. East Side Elementary Teachers 3. West Side Elementary Principals (Bunn, Wilson, McGuffey, REC, Volney Kirkmere) 4. West Side Elementary Teachers 5.. East and West High School Principals (Chaney, East and YEC) 6.. East and West High School Teachers (Chaney, East and YEC) <p>6:00-6:25 Whole Group Debrief</p> <ul style="list-style-type: none"> ➤ Principal's Perspective Behavior, and GRR Data ➤ Teacher's Perspective Attendance, Discipline and GRR Data <p>6:25-6:35 Importance of Building Data Walls - Developing a Culture of Data Wall Ownership</p> <ul style="list-style-type: none"> ➤ Sharing thoughts on creating ownership of building data walls ➤ Sharing ideas on locations and strategies <p>6:35-6:45 Communications through DLT to BLT to TBT</p> <p>6:45-6:55 District Reminders - Meeting Closure</p> <p>6:55-7:00 Meeting Evaluation</p>	This column is currently empty in the provided image

DLT and BLT Theory of Action

Gradual Release of Responsibility:

If we...	Then we...	Targets and Measures.....
Utilize the Gradual Release of Responsibility as the Instructional Framework, which includes diagnosing the instructional gaps in our students' educational profiles and providing appropriate scaffolded interventions and supports	we will yield higher results in students' growth and achievement in Reading and Math	<ul style="list-style-type: none"> ● 80% of K-2nd grade students will be on grade level as measured by DIBELS and 65% will be on Grade Level as measured by TRC ● 80% of 3rd-12th grade students will meet their NWEA Growth Targets ● The District will receive a B on the State Report Card in Value-Added and a C in Achievement

Ohio's Learning Standards:

If we...	Then we...	Targets and Measures.....DLT
create daily learning experiences that are aligned to the rigor of the Ohio Learning Standards and provide formative/summative assessments that match the rigor of Ohio's State Tests (AIR Assessments)	we will grow our students one full academic year or more.	The District will receive a B or higher on the State Report Card in Value-Added

Culture and Climate:

If we...	Then we...	Targets and Measures.....

train our staff to embrace Social Emotional Competencies and utilize Restorative Practices	we will see a reduction of misbehaviors and out-of-school suspensions	<ul style="list-style-type: none"> • The District will reduce the number of suspensions by 50% • The District will see an increase in student attendance rate
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Communicate: DLT – BLT Communication: Theory of Action

How will two-way communication be accomplished? What will be reported from the DLT to the BLT?

<ul style="list-style-type: none"> ➤ Communicate through BLT to TBT: ➤ Communicate Recommended Theory of Action Strategy: ➤ Communicate and Share: 	
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Meeting Closure: Process Observation and Evaluation

Report from Process Observer
Survey Monkey will be sent out to evaluate meeting and be discussed at beginning of next DLT Meeting

<ul style="list-style-type: none"> ➤ District Reminders <ul style="list-style-type: none"> - ThinkCerca Report Reminder- 10 Applied Lessons - Process for Supply Request from Buildings for Teachers - TGRG - Designation and RIMP Verification - January Assessment Reminders - HQT Sheets are Due - January 8, 2017 ➤ Process Observer Report Out: ➤ Evaluation Completion Time: <ul style="list-style-type: none"> https://www.surveymonkey.com/r/Y92DTZL 	
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