

**THE BOARD OF EDUCATION OF  
YOUNGSTOWN CITY SCHOOL DISTRICT  
YOUNGSTOWN, OHIO**

**20 West Wood Street**

**June 23, 2015**

The Youngstown Board of Education met in regular session at the I.L. Ward Building on June 23, 2015. The meeting was called to order at 4:31 p.m. by President Brenda Kimble. The session opened with the Pledge of Allegiance followed by a moment of silence.

Roll call was taken with the following board members in attendance:

Members present: Adair, Atkinson, Haire-Ellis, Kimble, Murphy, Shadd, Williams (arrived at 4:33 p.m.)

Motion by Murphy, seconded by Atkinson to enter executive session to discuss 1) the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing and 2) preparing for, conducting or reviewing negotiations or bargaining sessions with employees.

On roll call vote the results were as follows:

Ayes: Adair, Atkinson, Haire-Ellis, Kimble, Murphy, Shadd  
Nays: None

The board entered executive session at 4:32 p.m.  
The board exited executive session at 5:07 p.m.

**APPROVE AGENDA**

Motion by Murphy, seconded by Adair to approve the agenda as presented. On roll call vote the results were as follows:

Ayes: Adair, Atkinson, Haire-Ellis, Kimble, Murphy, Shadd  
Nays: None  
Abstain: Williams

**APPROVE MINUTES**

Motion by Murphy, seconded by Atkinson to approve the following minutes:

<u>Work Session</u>	<u>Regular</u>	<u>Special</u>
June 2, 2015	June 9, 2015	June 16, 2015

Ms. Adair asked that her comments from the June 9, 2015 regarding a point of order she raised in reference to the May 27, 2015 meeting minutes be included in the June 9, 2015 minutes.

Motion by Adair, seconded by Murphy to amend the minutes from June 9, 2015 to include Ms. Adair's comments.

On roll call vote the results were as follows:

Ayes: Adair, Atkinson, Haire-Ellis, Kimble, Murphy, Shadd, Williams

Nays: None

Motion passed.

Motion by Murphy, seconded by Haire-Ellis to approve the minutes from June 2 and June 16, 2015 and the amended minutes from June 9, 2015.

On roll call vote the results were as follows:

Ayes: Adair, Atkinson, Haire-Ellis, Kimble, Murphy, Shadd, Williams

Nays: None

Motion passed.

At this time President Kimble asked for public comments regarding the re-hiring of retiree Deborah DiFrancesco as Principal for REC.

President Kimble asked for public comments regarding the re-hiring Darlene Fetherolf, Administrative Assistant to the Superintendent.

There were no public comments. Ms. Adair did comment that it would be wise for the board to rehire Ms. Fetherolf.

Ms. Adair raised her point of order regarding 2 motions made at the May 27, 2015 board meeting. Mr. Murphy had seconded the motions while acting as chair for that board meeting. Ms. Adair would like a definitive answer to the proper protocol as per Robert's Rules of Order. She acknowledged that the Treasurer may not be prepared to answer and if not to please have an answer for the next meeting. The Treasurer did respond but did not have a full answer regarding the exact procedure. Mr. Atkinson reiterated what the Treasurer said.

President Kimble stated that this issue was not included on this agenda and it will be discussed at the next work session or placed on the next agenda.

### **TREASURER'S RECOMMENDATIONS**

Motion by Murphy, seconded by Haire-Ellis to approve the following Treasurer's Recommendations as attached:

Cash Fund Statement for May 2015.

Supplemental appropriations and appropriation adjustments for Fiscal Year 2015 and to

authorize the Treasurer to make the necessary adjustments to close the books on June 30, 2015. All closing adjustments shall be reported at the July Board meeting.

Transfers and Advances and to authorize the Treasurer to make the necessary adjustments to balance all funds as of June 30, 2015. All adjustments shall be reported at the July Board meeting.

Temporary appropriations for Fiscal Year 2016.

The Treasurer reviewed each of the recommendations with the board and discussed the circumstances regarding the negative balance in the Adult Education fund resulting from a Pell Grant issue. Superintendent Pro Tempore Doug Hiscox and Joe Meranto offered information regarding the accreditation process of the Adult programs and the impact the delays have on reimbursements to the district.

Ms. Adair asked the Treasurer for a report that will address the shortfall.

On roll call vote the results were as follows:

Ayes: Adair, Atkinson, Haire-Ellis, Kimble, Murphy, Shadd, Williams

Nays: None

Motion passed.

**SUPERINTENDENT’S BUSINESS RECOMMENDATIONS**

Motion by Murphy, seconded by Atkinson to approve the following Superintendent’s Business Recommendations:

Purchase of MILK to be utilized in the breakfast and lunch programs during the 2015-2016 school year. Products will be purchased and paid for from the Food Service Fund (006). Approximate yearly total: **\$251,000.00**

**MILK BIDS:**

- 1. Dean Dairy (Sharpsville, PA) ..... Recommend
- 2. Turner Dairy (Penn Hills, PA) ..... Declined Bid
- 3. Smith Dairy (Orville, Ohio) ..... Declined Bid
- 4. Dairymen’s (Cleveland, Ohio) ..... Declined Bid

Purchase of BREAD to be utilized in the breakfast and lunch programs during the 2015-2016 school year. Products will be purchased and paid for from the Food Service Fund (006). Approximate yearly total: **\$32,000.00**

**BREAD BIDS:**

- 1. Schwebel Baking Company ..... Recommend
- 2. Nickles Bakery (Girard, Ohio) ..... Bid

Purchase of PACKAGING PRODUCTS to be utilized in the breakfast and lunch programs during the 2015-2016 school year. Products will be purchased and paid for from the Food Service Fund (006). Approximate yearly total: **\$85,000.00**

**PACKAGING BIDS:**

1. Pathway Solutions (Dublin, Ohio) ..... Recommend
2. Supply One (Cleveland, Ohio) ..... Declined Bid
3. Transilwrap (Franklin Park, IL) ..... Declined Bid

Mr. Williams expressed concern regarding the vendors who declined to bid and questioned if there may be other vendors willing to bid. Mr. Evans informed the board that those who declined to bid asked to be placed on the bid list for next year.

On roll call vote the results were as follows:

Ayes: Adair, Atkinson, Haire-Ellis, Kimble, Murphy, Shadd, Williams  
Nays: None

Motion passed.

**SUPERINTENDENT’S PERSONNEL RECOMMENDATIONS**

Motion by Murphy, seconded by Atkinson to approve the Superintendent’s Personnel Recommendations as presented.

Ms. Haire-Ellis would like the opportunity to discuss the counselor recommendations at the next Workshop.

Motion by Haire-Ellis, seconded by Atkinson to table Superintendent’s Personnel Recommendations Items 7L through 7O.

On roll call vote the results were as follows:

Ayes: Adair, Atkinson, Haire-Ellis, Kimble, Murphy, Shadd, Williams  
Nays: None

Motion passed.

Motion by Murphy, seconded by Haire-Ellis to approve the amended Superintendent’s Personnel Recommendations as follows:

**CERTIFICATED APPOINTMENTS for the 2014-2015 School Year:**

Summer School MS Teachers, Grades 7-8 Fund 572 – Chaney Campus – \$22.35 per hour for YEA Members, \$15.50 per hour for non-YEA Members, to be used on an as needed basis, not to exceed 25 hours per week, effective June 15, 2015 through July 31, 2015:

Jodi Phipps

Summer School SUCCESS Teacher, Kindergarten Fund 019 - McGuffey Elementary – \$22.35 per hour for YEA Members, \$15.50 per hour for non-YEA Members, to be used on an as needed basis, not to exceed 25 hours per week, effective June 15, 2015 through July 10, 2015:

Tiffany Lewis

*For the Record:* Effective start date for Academic Coaches, Christina Scottodiuccio and Ceeairrah Vancobb, at Youngstown Early College will be May 26, 2015 not June 22, 2015.

**Limited Contract Teachers** – Fund 001

Ashlee R. Cain – 10 Months, 183 Days – BA, Step 3 – \$36,853.00 – Effective August 20, 2015

Carol L. Jones-Graves – 10 Months, 183 Days– BA, Step 3– \$36,853.00 – Effective August 20, 2015

Roshay A. Miler – 10 Months, 183 Days – MA, Step 9 – \$49,666.00 – Effective August 20, 2015

Karen L. Mitchell – 10 Months, 183 Days – BA, Step 5 – \$40,278.00 – Effective August 20, 2015

Catherine K. Moreno – 10 Months, 183 Days – BA, Step 5 – \$40,278.00 – Effective August 20, 2015

Amanda M. Signor – 10 Months, 183 Days – BA, Step 1 – \$33,428.00 – Effective August 20, 2015

Caleb T. Sims – 10 Months, 183 Days – BA, Step 1 – \$33,428.00 – Effective August 20, 2015

**Speech Language Pathologist** – Fund 001

Melissa A. Ustik – 10 Months, 188 Days – MA, Step 15 – \$61,244.76 – Effective August 13, 2015

**RESIGNATIONS:**

**Teachers:**

Melissa A. Chalker	Personal Reasons	Eff. 07/01/15
Jason A. Johnson	Personal Reasons	Eff. 07/01/15
Kimberly M. Marzano	Personal Reasons	Eff. 07/01/15
Ryan Witkoski	Personal Reasons	Eff. 07/01/15

**Occupational Therapist:**

Janith L. Slosser	Personal Reasons	Eff. 07/01/15
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**Tutor:**

Anne E. Nock	Personal Reasons	Eff. 05/30/15
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**CLASSIFIED APPOINTMENTS for Summer School 2015:**

**Educational Assistant/Success by 6 Kindergarten at McGuffey for Summer School:** effective June 16, 2015-July 10, 2015 at a rate of \$9.15 per hour. Monday-Friday, not to exceed 25 hours per week.

Estelle Boone

**Educational Assistant/Success by 6 Kindergarten at McGuffey for Summer School:** effective June 16, 2015-July 10, 2015 at a rate of \$9.15 per hour. Monday-Friday, not to exceed 25 hours per week.

Donna Peslak

**Educational Assistant/Success by 6 Kindergarten at Chaney for Summer School:** effective June 16, 2015-July 10, 2015 at a rate of \$9.15 per hour. Monday-Friday, not to exceed 25 hours per week.

Wanda Peterson

**Summer School Data/Temporary Secretary - (Fund 001) -** at an hourly rate of \$11.07; 5 hours per day, 5 days a week; Effective 06/18/2015-8/12/2015:

Deborah Taylor

**Summer School Board Helpers (Maintenance) - (Fund 001) -** to be used on an "as needed" basis at an hourly rate of \$8.80; 8 hours per day, 5 days a week; Effective 06/24/2015:

Malcolm Brown

**Summer School Board Helpers (Maintenance) - (Fund 001)** -to be used on an “as needed” basis at an hourly rate of \$8.80; 8 hours per day, 5 days a week; Effective 7/11/2015:

Melvin Gregory

**For the Record:**

Olivia Atkinson is not able to work during the summer as a Summer Board Helper for Maintenance.

**CLASSIFIED RESIGNATIONS:**

**Bus Driver:**

Gracie Evans                      Personal Reasons              06/30/2015

Gary Thornton **Summer School Success by Six Program**    June 2015

**CLASSIFIED RETIREMENT:**

**Bus Aide:**

Arthur Byrd                      Retirement                      06/30/2015

**UTILITY PRINCIPAL SUBSTITUTE AND UTILITY SUBSTITUTE APPOINTMENTS**

Apointments for the 2015-2016 school year, not to exceed \$219,000.00:

Utility Principal Substitutes: \$29.83 per hour, not to exceed 25 hours per week

**Utility Principal Substitute    Fund No.**

Anthony DeNiro	001
Judith Hatchner	001
Barbara Kosiba	001
Jerome Parm	001
Carol J. Prestley	001
Edward Rakocy	001
Mary Sandy	001
Carl Sims	001
Carol Staten	001
Lois Thornton	001
Patricia Trell	001

Utility Specialized Services for the 2015-2016 school year:

**Utility Specialized Services    Fund No.    Allocation    District-wide Utility**

Martha Bruce	001	\$9,000.00	Adopt-A-Schools
Linda Bohannan-White	001	\$35,000.00	Media Services

**APPOINTMENTS** of Utility Administrators for the 2015-2016 school year:

<u>Utility Administrators</u>	<u>Fund No.</u>	<u>Allocation</u>
Michele Dotson	001	\$56,000.00
Edward P. Matey	001	\$56,000.00

On roll call vote the results were as follows:

Ayes: Adair, Atkinson, Haire-Ellis, Kimble, Murphy, Shadd, Williams  
Nays: None

Motion passed.

**SUPERINTENDENT’S POLICY RECOMMENDATIONS**

Judy Hatchner presented on the following policies (third readings):

Policy 2114 – Meeting State Performance Indicators (Revised)

Policy 5772 – School-sponsored Publications and Productions (Replacement)

Policy 8400– School Safety (Revised)

Ms. Adair asked about the individual building safety plans and when the plans would be submitted to ODE for approval. Superintendent Pro Tempore Doug Hiscox informed the board that all building safety plans have been currently submitted to the ODE. Mr. Morvay informed the board that the plans are also submitted to the Attorney General’s office via the ODE.

Motion by Shadd, seconded by Atkinson to approve the Superintendent’s Policy Recommendations as presented.

On roll call vote the results were as follows:

Ayes: Adair, Atkinson, Haire-Ellis, Kimble, Murphy, Shadd, Williams  
Nays: None

Motion passed.

**APPEAL HEARING**

Motion by Murphy, seconded by Williams to uphold the suspension of a 7<sup>th</sup> grade Discovery student.

On roll call vote the results were as follows:



Ayes: Atkinson, Kimble, Murphy, Shadd, Williams  
Nays: Adair, Haire-Ellis  
Motion passed.

## **BOARD PRESIDENT AND COMMITTEE REPORTS**

President Kimble attended ABLE graduation at Powers Auditorium. There were 108 graduates from Adult Ed and ABLE.

Ms. Adair asked about policy regarding document disposal. Ms. Hatchner distributed copies of the Public Records policy to the board. President Kimble asked that this be further discussed at the next workshop.

Ms. Haire-Ellis commented on all the summer enrichment programs available to students.

Mr. Shadd reported that ABLE enrollment numbers have dropped significantly.

Treasurer Reinhard reported on the E-rate audit and contracting with an outside firm to file and recover E-rate monies related to AT&T.

Ms. Adair asked Superintendent Pro Tempore Doug Hiscox if the Title I audit was complete. He responded that the audit is complete but no report has been released.

Ms. Adair mentioned a recent tax abatement request that was sent to board members. President Kimble asked that it be put on the agenda for a future meeting.

Motion by Haire-Ellis, seconded by Atkinson to adjourn the June 23, 2015 regular meeting.  
On roll call vote the results were as follows:

Ayes: Atkinson, Haire-Ellis Kimble, Murphy, Shadd, Williams  
Nays: None  
Abstain: Adair

Meeting adjourned at 6:41 p.m.

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President

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Treasurer