

YOUNGSTOWN BOARD OF EDUCATION

- A G E N D A -

Tuesday, March 10, 2015

5:30 p.m.

- Board Caucus –

- Formal Meeting -

I. Ward Building

THE YOUNGSTOWN BOARD OF EDUCATION

Brenda Kimble, President
Michael Murphy, Vice-President
Jacqueline Adair
Richard Atkinson
Marcia Haire-Ellis
Ronald Shadd
Jerome Williams

Connie Hathorn, Ph.D., Superintendent
Douglas Hiscox, Deputy Superintendent
Karen Green, Asst. Superintendent
James Reinhard, Treasurer
Harry Evans, Business Manager

REGULAR BOARD MEETING March 10, 2015 AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda.

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **APPROVAL OF AGENDA**
- V. **APPROVAL OF MINUTES**
 - Regular Workshop
February 24, 2015 March 3, 2015
- VI. **COMMUNICATIONS/RECOGNITIONS**
 - 7 & 8th grade Basketball Teams
 - Challenge 24 - Pamela Lubich
 - Kathy McGee-Reading Recovery
 - Deryk Toles- Inspiring Minds
- VII. **REQUESTS TO ADDRESS THE BOARD (Citizens Participation)**
- VIII. **BOARD RECOMMENDATIONS/PRESENTATION**
- IX. **TREASURER'S RECOMMENDATIONS** (BLUE)
 - Resolution Authorizing The Superintendent To File Certain Projects For E-Rate Discounts For The 2015-2016 School Year - Resolution # 03.10.15-011-2
- X. **SUPERINTENDENT'S RECOMMENDATIONS**
 - Personnel Recommendations (YELLOW)3-4
 - Policy Recommendations (PINK)5
 - Policy 2430 - District-Sponsored Clubs and Activities (Revised)6-9
 - Policy 5223 - Released Time for Religious Instruction (Revised).....10-11
 - Policy 8325 - Receipt of Legal Documents (New)12-13
- XI. **BOARD REPORTS**
 - Board President's Report
- XII. **COMMITTEE CHAIR'S REPORTS**
- XIII. **TREASURER'S REPORT**
- XIV. **SUPERINTENDENT'S REPORT**
- XV. **OLD BUSINESS**
- XVI. **NEW BUSINESS**
- XVII. **EXECUTIVE SESSION (if necessary)**
- XVIII. **ADJOURNMENT**

"Upon request to the Business Manager, the District shall make reasonable accommodation for a disabled person to be able to participate in this activity."

YOUNGSTOWN BOARD OF EDUCATION – Executive Sessions

Exhibit

Executive Sessions

BOARD OF EDUCATION

The undersigned chair or presiding officer, under oath, certifies that a meeting of the Board of Education was held on _____. The Board closed its meeting as permitted by the Open Meetings Act of Ohio. The only matters considered or discussed during the closed portion of executive session of its meeting are as checked below:

1. _____ The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing;
2. _____ The purchase of property for public purposes or the sale of property at competitive bidding;
3. _____ Conferences with the board’s attorney to discuss matters which are the subject of pending or imminent court action;
4. _____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees;
5. _____ Matters required to be kept confidential by federal law or rules or state statutes;
6. _____ Specialized details of security arrangements.

This _____ day of _____, _____

Chair or Presiding Officer

THE YOUNGSTOWN BOARD OF EDUCATION

Connie Hathorn, Superintendent

James Reinhard, Treasurer

Treasurer's Recommendations

James Reinhard

MARCH 10, 2015

THE YOUNGSTOWN BOARD OF EDUCATION

**Connie Hathorn, Superintendent
James Reinhard, Treasurer**

**TREASURER'S RECOMMENDATIONS
TO THE BOARD OF EDUCATION
March 10, 2015**

Treasurer James Reinhard presents the following items for approval:

Item I: Resolution Authorizing The Superintendent To File Certain Projects For E-Rate Discounts For The 2015-2016 School Year:

**The Public Schools
Youngstown, Ohio
Office of the Treasurer**

RESOLUTION NO. #03.10.15-01

**RESOLUTION AUTHORIZING THE SUPERINTENDENT
TO FILE CERTAIN PROJECTS FOR E-RATE DISCOUNTS FOR
THE 2015-2016 SCHOOL YEAR**

WHEREAS, the Board of Education has previously taken advantage of the E-Rate discounts made available through the Federal Communications Commission to establish and keep internet and other technology programs (Resolution No 16-04 adopted January 27, 2004 Board Meeting and Resolution No 257-04 adopted December 21, 2004 Board Meeting); and

WHEREAS, application for E-Rate discounts for the 2015/2016 school year must be made no later than March, 2015; and

WHEREAS, the Board of Education must contract with the various vendors providing E-Ratable services no later than the end of February in order to make these contracts eligible for submission under the E-Rate program;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education contract with the following vendors for the E-Rate services indicated for the service period of July 1, 2015, through June 30, 2016, and that the contracts be approved pending receipt of E-Rate discounts as indicated:

E-Rate Project	Total Amount Submitted - E-Rate Eligible	District's Cost - E-Rate Eligible	District's Cost - E-Rate Ineligible	Total District Cost Estimate if Funded by E-Rate	Vendor
Internet Service	\$185,395.00	\$18,539.50	\$51,645.75	\$70,185.25	ACCESS
District Wireless Upgrade	\$460,262.49	\$69,039.37	\$1,938.00	\$70,977.37	DataServ
District Data/Voice Electronics Maintenance	\$202,056.00	\$30,308.40	\$102,613.80	\$132,922.20	DataServ
TOTALS	\$847,713.49	\$117,887.27	\$156,197.55	\$274,084.82	

CERTIFICATION

I, _____, do hereby certify that the foregoing is a true and correct copy of Resolution No. _____, adopted by said Board of Education on the ____ day of _____, and as recorded in the record of the proceedings of said Board.

WITNESS my signature this ____ day of _____.

Treasurer

_____ moved, seconded by _____ that the foregoing resolution be adopted.

Ayes: _____

Nays: None

Motion carried. _____

THE YOUNGSTOWN BOARD OF EDUCATION

Connie Hathorn, Superintendent

James Reinhard, Treasurer

SUPERINTENDENT'S
Personnel Recommendation

Karen Green, Asst. Superintendent
Human Resources

MARCH 10, 2015

T H E Y O U N G S T O W N B O A R D O F E D U C A T I O N

Brenda Kimble, President
Michael Murphy, Vice-President
Jacqueline Adair
Richard Atkinson
Marcia Haire-Ellis
Ronald Shadd
Jerome Williams

Connie Hathorn, Ph.D., Superintendent
Douglas Hiscox, Deputy Superintendent
Karen Green, Asst. Superintendent
James Reinhard, Treasurer
Harry Evans, Business Manager

SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS **TO THE BOARD OF EDUCATION** **March 10, 2015**

Item 1: I wish to recommend to the Board the following **CERTIFICATED APPOINTMENTS for the 2014-2015 School Year:**

1a. Tutors Fund 001 – **Rayen Early College**- \$22.35 per hour for YEA Members, \$15.50 per hour for Non-YEA Members, to be used on an as needed basis, not to exceed 25 hours per week, effective February 25, 2015:

Ashley Cline

1b. Tutors Fund 001 – **Williamson Elementary** – \$22.35 per hour for YEA Members, \$15.50 per hour for Non-YEA Members, to be used on an as needed basis, not to exceed 25 hours per week, effective February 25, 2015:

Amanda Cyprowski
Courtney Gratz

Item 2: I wish to recommend to the Board the following **LEAVES OF ABSENCE for the 2014-2015 School Year:**

Teachers

Beth C. Myers	Ext. Medical	Eff. 02/18/15 through 03/16/15
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Pursuant to the agreement with Youngstown Education Association (YEA) and the Board of Education, the following leave of absence will be concurrent with the provisions of the Family and Medical Leave Act (FMLA) of 1993:

Roseann D. Jeswald	Ext. Medical	Eff. 01/27/15 through 03/31/15
Judith I. Szabo	Medical	Eff. 02/18/15 through 04/15/15

For the Record: Nicholas M. DelPinto has returned to work on Tuesday, March 3, 2015 from his Medical Leave of Absence.

Item 3: I wish to recommend to the Board the following **RETIREMENTS for the 2014-2015 School Year:**

Teachers

Susan F. DiLoreto	Retirement	Eff. 07/01/15
James P. Mullally	Retirement	Eff. 05/29/15.
Michael A. Popio	Retirement	Eff. 04/30/15

Item 4: I wish to recommend to the Board the following **RESIGNATION for the 2014-2015 School Year:**

Tutor

Sonya B. Salman	Personal Reasons	Eff. 04/03/15
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Item 5: I wish to recommend to the Board the following **CLASSIFIED APPOINTMENT for the 2014-2015 School Year:**

5a. Sub Custodial Helper: (Fund 001)

To be used on an as needed basis; not to exceed 25 hours per week, to be paid \$ 8.10 per hour.

Ronald Timlin	Sub Custodial Helper	Eff. 3/11/2015
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5b. Sub Educational Assistant: (Fund 001)

To be used on an as needed basis; not to exceed 25 hours per week, to be paid \$ 8.10 per hour.

Alexis Bogan	Substitute Educational Asst.	Eff. 3/11/2015
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Item 6: I wish to recommend to the Board the following **CLASSIFIED RETIREMENTS for the 2014-15 School Year:**

Educational Assistant

Ketty Lopez	Retirement	Eff. 06/10/2015
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Assistant Cook: (Fund 006)

Lynn Royer	Disability Retirement	Eff. 6/1/2014
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Item 7: I wish to recommend to the Board the following **CLASSIFIED LEAVE OF ABSENCE for the 2014-15 School Year:**

Cynthia Williams	Medical Leave	Eff. 12/26/14
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THE YOUNGSTOWN BOARD OF EDUCATION

Connie Hathorn, Superintendent

James Reinhard, Treasurer

SUPERINTENDENT'S RECOMMENDATIONS

POLICY RECOMMENDATIONS

MARCH 10, 2015

THE YOUNGSTOWN BOARD OF EDUCATION

Brenda Kimble, President

Connie Hathorn, Superintendent

James Reinhard, Treasurer

SUPERINTENDENT'S POLICY RECOMMENDATIONS

TO THE BOARD OF EDUCATION

March 10, 2015

- Item 1: I wish to recommend to the Board of Education to approve the following revised policy:
- Policy 2430 – District-Sponsored Clubs and Activities (Revised)
- Item 2: I wish to recommend to the Board of Education to approve the following revised policy:
- Policy 5223 – Released Time for Religious Instruction (Revised)
- Item 3: I wish to recommend to the Board of Education to approve the following revised policy:
- Policy 8325 – Receipt of Legal Documents (New)

DISTRICT-SPONSORED CLUBS AND ACTIVITIES

The Board of Education believes that the goals and objectives of this District are best achieved by a diversity of learning experiences, including those that are not conducted in a regular classroom but are directly related to the curriculum.

The purpose of curricular-related activities shall be to enable students to explore a wider range of individual interests than may be available in the District's courses of study but are still directly related to accomplishing the educational outcomes for students as adopted by the Board in Policy 2131.

For purposes of this policy, curricular-related activities are defined as those activities in which:

- A. the subject matter is actually taught or will be taught in a regularly offered course;
- B. the subject matter concerns the District's composite courses of study;

No curricular-related activity shall be considered to be under the sponsorship of this Board unless it meets one or more of the criteria stated above and has been approved by the Superintendent.

Such activities, along with extra-curricular activities (not directly related to courses of study), may be conducted on or off school premises by clubs, associations, and organizations of students sponsored by the Board and directed by a staff advisor.

The Board shall allow nondistrict-sponsored, student clubs and activities during noninstructional time, in accordance with the provisions in Policy 5730 – Equal Access For Nondistrict-Sponsored, Student Clubs and Activities.

Noncurricular student activities that are initiated by parents or other members of the community may be allowed under the provisions of Policy 7510 – Use of District Facilities. The Board, however will not:

- A. Assume any responsibility for the planning, conducting, or evaluating of such activities;

- B. Provide any funds or other resources;
- C. Allow any member of the District's staff to assist in the planning, conducting, or evaluating of such an activity during the hours s/he is functioning as a member of the staff.

No nondistrict-sponsored organization may use the name of the School District or any other name which would associate an activity with the District.

Academic Eligibility for Participation In Extra-Curricular Activities and Interscholastic Sports

To Establish Eligibility:

A. Students Enrolled in Grade 7-8

A student enrolling in grade 7 for the first time will be eligible for the first grading period regardless of previous academic achievement.

Students in grades 7 and 8 must receive passing marks in at least seventy-five percent (75%) of their subjects at the end of each grading period and maintain a 1.0 on a 4.0 scale.

B. Students Enrolled in Grades 9-12

During any grading period, students in grades 9-12 must carry subjects which earn five (5) credits or the equivalent or more per year. In addition, the student must receive passing marks in at least five (5) credits or the equivalent and maintain at least a 1.0 on a 4.0 scale in order to be eligible the following grading period.

C. Weekly eligibility

All students must be monitored on a weekly basis throughout the school year.

1. Students Enrolled in Grades 7-8

Students in grades 7 and 8 must maintain a weekly cumulative passing mark in at least seventy-five percent (75%) of his/her courses.

If a junior high student receives two (2) or more F's on the weekly review, s/he will be ineligible for the following week. In addition, if s/he receive two (2) consecutive F's in the same subject s/he will be ineligible the following week.

2. Students Enrolled in Grades 9-12

Students in grades 9 through 12 must maintain a weekly cumulative passing mark in at least five (5) credits or the equivalent.

Cumulative mark – is that which has been earned by the student from the beginning of the course to the end of the week prior to the activity.

D. Ohio Graduation Test

Students who have not passed all sections of the Ohio Graduation Test (OGT), and who wish to participate in extra-curricular activities, including athletics, are required to participate in appropriate and designated OGT intervention programs.

E. Other Requirements

All other eligibility requirements of this Board, and in the case of interscholastic athletics, the Ohio High School Athletic Association, must be met in addition to those declared in this policy.

F. Pass/Fail Policy

Any student who received a failing grade for any class or course of study for the previous grading period may be eligible to participate in interscholastic extra-curricular activities provided s/he meets all of the requirements of (A), (B), (C), (D), or (E) above.

Enforcement

It is the responsibility of the principal, with the assistance of staff, to monitor students in each activity or interscholastic sport, the student's record must be reviewed to determine eligibility.

Definition of Extra-curricular Activities and Interscholastic Sports

Extra-curricular activities and interscholastic sports are those student activities which are under the control of the District and the individual schools but extend beyond class instruction and the regular school curriculum, carry no academic credit, usually supervised and/or financed by the school, and students enjoy some freedom in selection, planning and control. Examples of such out-of-school activities would be as follows: student government, school publications, service clubs, athletic teams, special interest clubs, drama productions, debate teams, cheerleading, music productions, etc. Excluded from the aforementioned and extracurricular activities which are directly related to classroom instruction in a course for which credit is given and all students are expected to participate after school hours as part of the student's grade.

Eligibility Criteria

In computing a student's eligibility for the purpose of participating in extra-curricular activities and interscholastic sports, all subjects undertaken by the student and for which a final grade is recorded and credit received are to be considered.

The Faculty Manager and/or Principal shall require that each student athlete, who participates in either an interscholastic or intramural sport, submits Form 2431 F1 and Form 2431 F2 signed by the student and his/her parent or guardian, or by a person having care or charge of the student, affirming that each has received the Ohio Department of Health's concussion and head injury information sheet. The forms shall be signed and submitted on an annual basis. No student may practice or compete in interscholastic or intramural athletics until Form 2431 F1 and Form 2431 F2 are received by the Athletic Director or Principal.

Students shall be fully informed of the curricular-related and extra-curricular activities available to them and of the eligibility standards established for participation in these activities. Students will be further informed that participation in these activities is a privilege and not a right, and that they may be prohibited from all or part of their participation in such activities by authorized school personnel without further notice, hearing and/or appeal rights (See Policy 5610.05 - Prohibition from Extra-Curricular Activities). District-sponsored activities shall be available to all students who elect to participate and who meet eligibility standards.

Students who are educated at home or enrolled in nonpublic schools are eligible to participate in accordance with Policy 9270.

Students attending community or STEM schools may participate in extra-curricular activities in accordance with Policy 2430.02.

The Superintendent shall prepare administrative guidelines to implement a program of curricular-related clubs and activities and of extra-curricular activities. Such guidelines should ensure that the needs and interests of the students are properly assessed and procedures are established for continuing evaluation of each club and activity.

R.C. 3313.53, **3313.537**, 3313.539, 3313.664, 3315.062

A.C. 3301-35-03

Date of Adoption: 8/24/04

Revised: 12/10/13

Revised:

RELEASED TIME FOR RELIGIOUS INSTRUCTION

The Board of Education desires to cooperate with those parents who wish to provide for religious instruction for their children but also recognizes its responsibility to enforce the attendance requirements of the State.

Students may be provided "released time" from school to attend a course in religious instruction conducted by a private entity off District property, provided that the following requirements are met, such students will not be considered absent when the:

- A. student's parent or guardian gives consent in writing;**
- B. sponsoring entity maintains attendance records and makes them available to the District;**
- C. sponsoring entity provides and assumes liability for the student; and**
- D. student assumes responsibility for any missed school work.**

Transportation of students to and from Released Time instruction is the complete responsibility of the sponsoring entity, the parent, guardian, and/or student. The Board of Education, its members, and employees are immune from liability for any injuries arising from transportation to and from Released Time instruction. Further, no Board funds will be expended for, and no District personnel shall be involved in the provision of religious instruction.

Students shall not be excused from a core curriculum subject course to attend Released Time instruction.

**BOARD OF EDUCATION
YOUNGSTOWN CITY SCHOOL DISTRICT**

PROGRAM
5223/page 2 of 2

No solicitation for attendance at religious instruction shall be permitted on District premises. No staff member shall encourage or discourage participation in any religious instructional program.

Attorney General's Opinion 88-001

Adopted: 8/24/04

Revised:

RECEIPT OF LEGAL DOCUMENTS

Service of Process on the Board of Education

In suits against the Board, only the Board President, Superintendent, or Treasurer accepts service on behalf of the Board.

Service of Legal Documents on Board Employees

Board employees may be served with legal documents (1) requesting not only public records (such as employees' personnel files), but also student education records and other documents and electronically stored information maintained by the District, or (2) directing them to testify at a deposition or hearing concerning issues that fall within the employees' employment responsibilities.

An employee served with legal documents in his/her official capacity as a Board employee shall immediately provide copies of those legal documents to his/her Principal or site administrator.

The Principal or site administrator shall immediately furnish copies to the Superintendent and the District Custodian of Records and shall follow his/her directives.

Generally, confidential personnel records, student records, or personal observations or opinions about student behavior/academic performance do not have to be disclosed. The law makes an exception for a subpoena or court order.

Board policy requires the Principal or a site administrator to release only the documents specifically identified in the subpoena or order. In circumstances where, in responding to a subpoena or order, information is developed or summarized from the student's education records, a copy of that information and a statement of the purpose for which it was prepared shall be filed in the student's cumulative folder.

Actions Against the Board

In actions against the Board, it is not unusual for Board employees to be served with subpoenas and/or called as witnesses. Board legal counsel and the Superintendent will assist Board employees in these matters.

Independent Legal Counsel

This policy does not prohibit Board employees from consulting with their own independent legal counsel, but they are prohibited from discussing or releasing student personally identifiable information to a third party except as expressly authorized by Board Policy (Policy 8330).

Adopted: