Youngstown City School District

'Honoring the Past, Embracing the Future'

JOB-EMBEDDED ACTIVITY RECORD

Job-Embedded / Equivalent Other Activity (EOA) Activity Record

Name: _____ Supervisor: _____

Activity: _____

Once activity is approved, educator must maintain a log of hours involved in completing the activity. The Immediate Supervisor must sign Activity Record to verify completion of work. Copy additional pages as needed.

Date	Clock Hours	Description of Work	Verifying Initials

Applicant's Signature: _____ **Date:** _____

Supervisor's Signature: _____ **Date:** _____