



District Leadership Team (DLT) Agenda / Minutes
Ohio Improvement Process
Ohio's 5-Step Process



DLT Meeting Dates:

September 24, 2018; October 29, 2018; November 26, 2018; December 17, 2018;
January 28, 2019; February 25, 2019; March 25, 2019; April 29, 2019; May 20, 2019

Meeting Time: 5:00 to 7:00 pm

| Team Members Present: | | DLT Membership | | | | |
|------------------------------|------------------------------------------|-----------------------|----------------------------------------|---|-----------------------------------------|----------------------------------|
| | Teri Coward -Harding Principal | X | Michelle Payich - Williamson Principal | X | Anina Karlovic - Choffin Principal | Sonya Gordon- C of SE |
| X | Leesa Boyer - Harding Teacher | X | Dena Esmail-Williamson Teacher | | Steph Berarducci- Choffin Teacher | Jennifer Merritt- P Ross Berry |
| | Emily Guarnieri - Harding AP | | Rachel Woodburn - Volney A. Principal | | | X Amanda McGinnis- DC School Imp |
| X | Juanita Rogers - McGuffey Principal PK-3 | X | Kelly Weeks - Volney Principal | X | Krish Mohip - CEO | Taylor Dangler- P Ross Berry |
| X | Cathy Dorbish - McGuffey Principal 4-8 | | Allison English - Volney Teacher | X | Christine Sawicki - CAO | Joe Meranto - Superintendent |
| | Marc Ellis- McGuffey Teacher | X | Monica Jones - YEC Principal | X | Michele McCaughtry - PD and Gifted | Linda Hoey - C of Parent Eng. |
| X | Aadrian Thomas - Kirkmere Principal | X | Zelda Hughes Howard - YEC Teacher | | Shaheena Khan - Chief of Equity | Cheryl McArthur - Chief of HR |
| X | Cindy Johnson - Kirkmere Teacher | X | Madonna Barwick - Chaney Teacher | X | Lori Kopp - Chief of Student S. | Denise Danko - C of Operations |
| X | Bill Baun - Bunn Principal | | Rob Kerns - Chaney Principal | | Linda Yosay - DC of Stud. S. | Anthony DeNiro - DC of Business |
| X | Michaela Wolfgang -Bunn Teacher | | Eboni Williams - Chaney 9th Principal | | John LaPlante - C of Information | Denise Dick - Communications |
| X | Jennifer Damico- Taft Principal | | Jeremy Batchlor - East Principal | X | Tim Filipovich - C of Acct. and Assess. | X Patricia Dreher SSTR5 |
| | Ray Conser- Taft Assistant Principal | X | Jeanne Constantino- East Teacher | | Greg Kibler - DC of Data | X Matthew Heath - SSTR5 |
| | Latisha Tucker- Taft Teacher | | Roshay Huff - East 9th Principal | X | Melissa Puhalla - Pre- School | Michelle Moore - SSTR5 |
| | Deborah Difrancesco - REC Principal | | Julie Clark - Chaney AP | | Teresa Sanchez -Pre- School Teacher | ODE - Tarik White |
| X | Stacey Snyder - REC Teacher | X | Rick Fox - Wilson Principal | | Bethany Flores - EL Director | |
| X | Artemus Scissum - MLK Principal | X | Diane Herdman - Wilson Teacher | X | Jason Yemma - Kirkmere IFS | AJ Ginnetti-Chief of Finance |
| X | Brittany Welsh- MLK Teacher | X | Tod Morris- REC Principal | | | Debbie Turner - Urban 8 |
| | | X | Debra Campbell - East AP | X | Emily Walker | |

January 28, 2019

5:00 pm - Welcome - DLT Opening Procedures

Welcome

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| <ul style="list-style-type: none"> ● Welcome – Introductions ● Role Assignments / November Meeting Evaluation Discussion ● Agenda Review: Any Additions or Deletions ● Meeting Content: Strategic Plan Implementation | Please review membership above and verify DLT members from your school. |
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YCSD DLT Meeting Roles

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| Facilitators: Amanda McGinnis / Tim Filipovich | Date/Time of Meeting: January 28, 2019 Location: East High School Library | Taskmaster: Art |
| Timekeeper: Shelly | Note Keeper: Leesa Boyer | Process Observer: Todd |

YCSD DLT Meeting Norms

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| <ul style="list-style-type: none"> ● One Voice (Avoid Sidebars) ● Equity of Voice ● Manage Technology ● Be Engaged ● Agree to Disagree | <ul style="list-style-type: none"> ● Use Tools (Parking Lot) ● Be Prepared ● Be on Time; Stay on Time; End on Time ● Challenge the idea not the person |
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Roles and Responsibilities of DLT Members

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| <p>DLT - Stakeholders from across the district, schools, and community</p> <ul style="list-style-type: none"> - Conducts a comprehensive needs assessment of the district: <ul style="list-style-type: none"> → Identifies data to be collected and organized; → Analyzes data from the district perspective; → Identifies root causes of problems; → Prioritizes the district's critical needs; → Continues the process throughout the year | <ul style="list-style-type: none"> - Ensures stakeholder understanding and participation - Establishes a communication loop with Building Leadership Teams (BLTs) |
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January 28, 2019

DLT Theory of Action - Revision for 18-19 - Strategic Plan Linkage

Gradual Release of Responsibility:

| If we... | Then we... | Targets and Measures.....YCS D Strategic Plan Goal #1 |
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| continue to provide instruction through the Gradual Release of Responsibility as the Instructional Framework including the diagnosing the instructional gaps in our students' educational profiles and providing appropriate scaffolded tiered interventions and supports (MTSS) | we will yield improved results in the percentage of students meeting their growth targets and improved achievement in state assessments raising the District Performance Index | Annual percentage of students meeting NWEA reading and math growth targets: Growth Measure: 2018 Baseline 55%; 2019 - 65%; 2020 - 70%; 2021 - 75% Annual Goal Targets for Performance Index: 2018 Report Card Baseline: 57.4 points or 47.8% (F); 2019 - 60 points or 50% (D) 2020 - 72 points or 60% (D); 2021 - 84 points or 70% (C) |

Ohio's Learning Standards:

| If we... | Then we... | Targets and Measures.....YCS D Strategic Plan Goal # 1 |
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| create an aligned curriculum (Scope and Sequence) the rigor of the Ohio Learning Standards and provide interim formative/summative assessments that mirror the blueprints and rigor of Ohio's State Tests (AIR Assessments) | we will continually grow our students one full academic year or more. | Annual percentage of students meeting NWEA reading and math growth targets: Growth Measure: 2018 Baseline 55%; 2019 - 65%; 2020 - 70%; 2021 - 75% Annual Measure on YCS D LRC: Progress Measure Overall Grade 2018 Baseline - D; 2019 - C; 2020 - C; 2021 - B |

Culture and Climate:

| If we... | Then we... | Targets and Measures.....YCS D Strategic Plan |
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| train our staff to embrace Social Emotional Competencies, utilize Restorative Practices, and effectively implement the PBIS Framework | we will see an increase in enrollment, schools receive recognition for PBIS implementation, a reduction of documented student misbehaviors and out-of-school suspensions, and improved attendance | Annual Goal Targets: Enrollment: 2018 Baseline 5405 students - 1% Yearly Increase PBIS Award Recognition: 2018 - 0 Award Recognitions; 2019 - 50% of schools Bronze) 13 Discipline: Out of School Suspensions (OSS): 2018 Baseline 1883 suspensions - 5% Decrease Attendance: 2018 Chronic Absenteeism Baseline 37.4%; Decrease 3% Annually 2019 - 34.4% |

January 28, 2019

YCSD DLT Agenda

| Monday, January 28, 2019 - 5:00 - 7:00 PM | DLT Minutes | | | | | | | | | | | | | | | | | | | | |
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| <p>5:00-5:05 Welcome - Agenda Review - Roles - Evaluation Reminder- Theory of Action Strategic Plan Connection</p> <p>5:05-5:10 Team Building Video - What if I...</p> <p>5:10-5:25 Building Report out on</p> <ul style="list-style-type: none"> PBIS January Roll Out Share Out <p>5:25-6:05 Special Education Profile Report Out: - Lori Kopp https://docs.google.com/presentation/d/1GLmz94WqRL6TboF6Rr_uOcwPEv5TZwGs8ik9Ex4gDYA/copy</p> <ul style="list-style-type: none"> SPP Impact on TBT Work and MTSS Update - Lori Kopp, Amanda and Tim <p>6:05-6:25 District Data Review- Building Next Steps Towards Student Growth</p> <ul style="list-style-type: none"> Student Data: District NWEA Assessment Data Dive Questions: https://docs.google.com/document/d/1em-nBC9mftUnNdDUNViuZXbLNx0yEYGHECmWDYDv6k/copy NWEA Data Source: https://us-east-1.online.tableau.com/#/site/youngstowncityschooldistrict/views/18-19YoungstownDashboard/NWEADashboard?iid=1 Adult Implementation: ThinkCERCA Mid Year Evaluation - Steve Coming Back - February 19, 20, 21, and 22, 2019 https://docs.google.com/presentation/d/1gAF3whi2Wxv7kx0SSQe6HnGr8UUQempi1ev7Ja2ty_Q/copy <p>6:25-6:45 Adult Learning: NWEA Data Protocols and Student/Class Goal Setting Resources: https://drive.google.com/drive/folders/1sa2Q5jtr4hbM5CTUx_DM1c3gO4DgtGQ3?usp=sharing NWEA Student Goal Setting Video: https://teach.mapnwea.org/assist/help_map/Content/Data/SampleReports/StudentGoalSettingWorksheet.htm NWEA Teacher Resources: https://padlet.com/jeff_gangloff/AdditionalResources NWEA Summit Resources: https://padlet.com/brookeward721/DataSummit NWEA Online Informing Instruction Learning Guide: Informing Instruction Resources https://drive.google.com/open?id=1msKv7DjeJ9QrQDwF1zkK9Y1tXrP3P3HX</p> | <p>PBIS ROLLOUT SHARE OUT:</p> <table border="1"> <tbody> <tr> <td>Bunn</td> <td> <ul style="list-style-type: none"> January 7, 2019 https://mail.google.com/mail/u/0?ui=2&ik=34ab5de4b4&attid=0.1&permmsgid=msg-f:1623947039933256562&th=16896b3a9144d372&view=att&disp=safe&realattid=f_jqye4q310 </td> </tr> <tr> <td>Chaney</td> <td> <ul style="list-style-type: none"> Monday, January 7, 2019 https://youtu.be/aLnAFleK_sQ </td> </tr> <tr> <td>Choffin</td> <td> <ul style="list-style-type: none"> November 5, 2018/January 3,2019 </td> </tr> <tr> <td>East</td> <td> <ul style="list-style-type: none"> </td> </tr> <tr> <td>Harding</td> <td> <ul style="list-style-type: none"> Thursday, January 3, 2019 file:///C:/Users/Leesa.Boyer/Desktop/_Harding%20PBIS%20Rollout%20Plan%20(1).pdf </td> </tr> <tr> <td>Kirkmere</td> <td> <ul style="list-style-type: none"> 1/11/19 Kirkmere PBIS Presentation </td> </tr> <tr> <td>McGuffey</td> <td> <ul style="list-style-type: none"> January 11, 2019 McGuffey PBIS PP #1 10/11/18 McGuffey PBIS PP#2 12/12/18 </td> </tr> <tr> <td>MLK</td> <td> <ul style="list-style-type: none"> January 17,2019 PBIS Presentation </td> </tr> <tr> <td>REC</td> <td> <ul style="list-style-type: none"> January 3, 2019 </td> </tr> <tr> <td>Taft</td> <td> <ul style="list-style-type: none"> Dec. 10, 2018, Feb. 11, 2019 </td> </tr> </tbody> </table> | Bunn | <ul style="list-style-type: none"> January 7, 2019 https://mail.google.com/mail/u/0?ui=2&ik=34ab5de4b4&attid=0.1&permmsgid=msg-f:1623947039933256562&th=16896b3a9144d372&view=att&disp=safe&realattid=f_jqye4q310 | Chaney | <ul style="list-style-type: none"> Monday, January 7, 2019 https://youtu.be/aLnAFleK_sQ | Choffin | <ul style="list-style-type: none"> November 5, 2018/January 3,2019 | East | <ul style="list-style-type: none"> | Harding | <ul style="list-style-type: none"> Thursday, January 3, 2019 file:///C:/Users/Leesa.Boyer/Desktop/_Harding%20PBIS%20Rollout%20Plan%20(1).pdf | Kirkmere | <ul style="list-style-type: none"> 1/11/19 Kirkmere PBIS Presentation | McGuffey | <ul style="list-style-type: none"> January 11, 2019 McGuffey PBIS PP #1 10/11/18 McGuffey PBIS PP#2 12/12/18 | MLK | <ul style="list-style-type: none"> January 17,2019 PBIS Presentation | REC | <ul style="list-style-type: none"> January 3, 2019 | Taft | <ul style="list-style-type: none"> Dec. 10, 2018, Feb. 11, 2019 |
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How it impacts student learning- How can we use this information to assist with their students growth? Reflect on your own data to determine actions to make this a reality in your building.(Ohio's 5 Step Process)

6:45- Refocusing the Work - LRC - Value Added - AIR - NWEA Growth

- How prepared are your students to take the AIR assessment this Spring?
- How can you find out?
- Once you find out, what can you do about it?
- Administrators, Teachers, Students and Parents?
- What if I.....
- What if We.....

6:45-6:50 -Communications through DLT to BLT to TBT - Here's What, So What, Now

What Planning Document: [Here's What, So What, Now What Planning Document](#)

BLT Activity - Discuss with team members what you notice about the different building's data.

What are you still questioning? With you building representative discuss the strengths, improvements and next steps from your data..

6:50-6:55 Priority and Focus School Documentation: Support Tool Manual Webinar Video:

<https://youtu.be/0d1NVqPh4mw>

SSTr5 Support Tool PowerPoint:

https://docs.google.com/presentation/d/1LgcxD6tx_7OFdhuTbsnE-UBjzW_Hno1QGd0oDjckWr8/edit#slide=id.p1

6:55-7:00 Process Observation - District Reminders - Meeting Closure - Meeting Evaluation:

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| Volney | <ul style="list-style-type: none"> • January 3, 2019 |
| Williamson | <ul style="list-style-type: none"> • PBIS school since 2016 |
| Wilson | <ul style="list-style-type: none"> • January 3rd PBIS |
| YRECHS | <ul style="list-style-type: none"> • Jan 4th, Feb 8th • Dripping with Success Video • Make your mark student video |
| P.Ross | <ul style="list-style-type: none"> • |

Perspectives from PBIS:

- Student contact teams help the teachers to help with making sure that the whole staff is on board. Kids come up with ideas for awards that they are want to earn. Most just want recognition.
- Staff videos were created to teach the matrix to the students. Most powerful stuff was from the older kiddos seeing that all students are held accountable.
- Children taking responsibility for new behaviors/changes is what we need to do (Mohip's comments). All people (parents, students, staff, etc.) of the district are reaching out for communications to understand it and help move this initiative forward.

We need to make sure we are having conversations about what we are trying to accomplish with our strategic plan for our own schools, and how everything is aligned.

SPED Notes:

1. SPED profile - 12/6/18 came out and compiles data to report out on 20 indicators. This focuses on looking at how the students are coming into school - are they achieving (reading and math, and what level), are we preparing the for upper grades, and are we compliant?

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2. LRE - least restrictive environment - we have grown almost 20%
3. Setting new targets for passage of the the overall state assessments
4. Due to change in state assessments, our growth targets have trended down. Our results are the gap b/t the target and result (difference). The gap is closing in both Reading and Math!!
5. **John** - We need to disseminate each building's SWD so we can see per building how the gaps are closing, where we need work, and how each grade's SWD are doing. What access to what to be successful.
6. Future results - students graduating are meeting standard requirements for graduation with and without AASD
7. Only 13.92% of SWD are graduating here in YCSD
8. In the region, there are only 5 districts over the percentage for AASD students (1%), but we aren't the highest.
9. Profile report sent out in the fall, and final rating is sent in the fall. Data we all look at is from last school year. Includes all the indicators we were working on. If there is something that we are missing, we are fixing it.
10. SPED rating comes at the beginning of the year, the profile comes out in December that covers that last 5 years.
11. We will take a slide each month and discuss with the staff.
12. **John**, please find out how many kids that ARE exempt from passing assessments for graduation that DO graduate.

NWEA/Thinkcerca Note

NWEA - a lot of growth happening in the upper grades in Reading and Math. There are a lot of "roller coaster" results coming up, and we need to discuss *WHY*. What are the next steps? We need more information and dig deeper into the kiddo and their abilities as well as how we approach our pedagogy in the classroom.

Adult Learning Notes

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Sitting down and making notes (goal-setting worksheet) on how we can help our students reach our new goals.

Data: Data call with Steve Glaeser on Thinkcerca, and how we can support our students on our state assessments. To use or not to use...that is the question! Grades 4-12 and some 3rd grades are using it too. The writing process and the amount of content has increased 10 fold. The students ability to write multiple paragraphs (December) vs. one or two (October). This is happening because the TEACHERS are grading and giving feedback. Our goal is to get 10 writing lesson in and give them feedback on their writing, standard scores will go up. Without feedback, there will be no difference. We are shooting for 95% usage for all grades.

John: Who was the highest in the implementation of Thinkcerca overall - school wise?

Reflections - We look at student data, but we also need to look at our data on what we are doing in the classroom, and do what we need to do to increase our interaction of writing between the students and teachers. There is a 76 page doc that goes along with "Instructional something Resources". There are videos, modules, etc. Principals *may* have their teachers go through the differentiation they conduct in their classrooms. Engaging students in task cards every day will increase Reading and Math assessments. AIR Resource Matrix has a lot of resources to help our students in Content Specific challenges.

Docs - Video will show us to what we are going to do. Green paper set of questions we are going to have to answer them in May. Look at the green sheet at BLT - what things should we be collecting for each topic? Put stuff we are uploading or collecting into folders. Watch video and go over PPT. We will have another meeting about this later. Look at the end of this doc where the district reminders are.

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Communicate: DLT – BLT Communication: Theory of Action

How will two-way communication be accomplished? What will be reported from the DLT to the BLT?

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| <ul style="list-style-type: none"> ➤ DLT Communication through BLT to TBT: ➤ Communicate and Share: | <ul style="list-style-type: none"> - If We Video- Reflection Activity: What if - ThinkCERCA, NWEA, and Interim Assessment Action Planning - SPP Presentation - Students With Disabilities and EL Student Focus for TBT - Adult Learning:Resources for Leveraging Student Data to Ensure Student Growth - Priority and Focus School Reporting Requirements - Share Upcoming Equity Event Updates: https://docs.google.com/presentation/d/1w-6sgh6vw7KFO-Rar8T5Q3vJJCxC_ZLb7XZ4mLj_vg/copy - NWEA Professional Development-February 25, 2019: https://drive.google.com/open?id=1t72EzoKqkZ4drMd_C6M2rhKMKYvHH16t |
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Meeting Closure: Process Observation and Evaluation

Report from Process Observer

Survey Monkey will be sent out to evaluate meeting and be discussed at beginning of next DLT Meeting

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| <ul style="list-style-type: none"> ➤ Process Observer Report Out: ➤ District Reminders: <ul style="list-style-type: none"> - Priority and Focus School Reporting and Data Collection - February 7, 2019 Student Equity Academy at Our Lady of Mt. Carmel Upcoming Equity Events and Update - March 6, 2019 - SAT Reminder - Grades 9 and 10 Excused for Day - Unit 4 Interim Assessments will be available later this week - February 14, 2019 Parent and Teacher Conferences - February 25, 2019 Next DLT meeting - February 27, 2019- Professional Development Day ➤ Evaluation Completion Time: https://www.surveymonkey.com/r/WDMVKZY | <p>Evidence Based Strategies Link: Evidence Based Strategies</p> <p>Building Designation Informative PowerPoint: https://drive.google.com/open?id=1xWTfQ38tF6HETMGiqJxozTwD8sLJ7zuTfNqooXWIXw https://drive.google.com/open?id=1xWTfQ38tF6HETMGiqJxozTwD8sLJ7zuTfNqooXWIXw</p> <p>Getting Started Evidence Based Clearinghouse Video: https://essa.chrr.ohio-state.edu/getting-started</p> <p>Equity Office Report Out: https://docs.google.com/presentation/d/1Em8MX_WRuTTw8eIWmtOINSUSzHMRscuRncO_lIyr03M/edit?usp=sharing https://docs.google.com/presentation/d/1w-6sgh6vw7KFO-Rar8T5Q3vJJCxC_ZLb7XZ4mLj_vg/edit?usp=sharing</p> <p>AIR OST Assessment Resources</p> |
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| <p>Items Reviewed from previous DLTs</p> <p>Video Blue Angels: https://www.youtube.com/watch?v=U-iyBsae8n8&t=2s</p> <p>Rethink Labels: ReThink Labels</p> <p>Feedback on Strategic Plan: Feedback on Strategic Plan Strategies</p> | <p>Artificial Intelligence Scoring: https://drive.google.com/open?id=1Am4EYsE3kkWgtAIL_5bWHeoFg8aK7qF8</p> <p>AIR Content Preparation for Teachers: http://education.ohio.gov/Topics/Testing/Ohios-State-Test-in-ELA-Math-Science-SocialStudies/State-Tests-Content-Preparation-for-Teachers</p> <p>Student Practice Resources: https://oh.portal.airast.org/resources/student-practice-resources/</p> <p>YCSD AIR Resource Matrix: https://docs.google.com/document/d/1rpGGVuFX2f9li_XvGNnijOlq8Y5Kpke13oLxZznWec/edit</p> <p>ThinkCERCA Mid Year Data Review Complete January 2019: https://docs.google.com/presentation/d/1JvinEp9hrD5oOscZaVCdA9P3hY6ggSm97KypDjC6u-k/copy</p> |
| <p>➤ Parking Lot Items:</p> | |

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